



# **TECHNICAL PROPOSAL**

Public Finance Management Training in Health Care

**SUBMITTED BY**



**IDI** International  
Development  
Institute



Cover Letter

To:  
Ministry of Health & Population  
Financial Administration Section  
Government of Nepal  
Kathmandu (Nepal)  
Email: finance@mohp.gov.np

Date: April 30, 2024

Ref.: Submission of proposal for an International PFM Training in Health Care

Dear Sir/Madam

The International Development Institute (IDI) is pleased to submit a proposal for an **International PFM Training in Health Care from July 16-19, 2024**. We bring local, regional, and global experience to undertake all tasks associated with the SOW. Our team has proven international experience in public finance management, public health and professionalization training and conducting study tours. This combination of talent and expertise will add value to the objectives and scope of the SOW.

Our value proposition for this assignment can be described as follows:

1. Rich global and local experience designing, developing, and delivering international training and study tour programs.
2. Wide network in global public and private sectors.
3. Proven and successful training methodology
4. Knowledge and track record of delivering training and study visit to executives from the public and private sectors in Nepal.

In this proposal, we have highlighted a customized program and our work plan. Given our focus and experience in the space, we are committed to helping drive the proposed assignment's success and look forward to working with you. Thank you and best regards.

Sincerely

*S.R. Timsina*

Suman Raj Timsina  
Executive Director

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## ABOUT US

The International Development Institute (IDI) brings extensive experience working with the private and public sectors in over 15 countries on institutional assessment and capacity building. IDI is registered in the State of VA in the USA. We conduct institutional assessments, design and develop customized training programs and craft appropriate delivery models to offer inspiring content through training programs and rich study tours. We design and deliver virtual, hybrid, and in-person training, coaching, and mentoring programs. Our diligently crafted training courses, immersive study tours, and comprehensive coaching and mentoring programs are tailored to empower individuals from diverse communities worldwide across various backgrounds, including education, leadership, health, tourism, banking, and finance. **Our mission is to develop leaders and organizations to maximize their full potential.**

## OUR UNDERSTANDING OF THE ASSIGNMENT

We have gained a comprehensive understanding of the objectives and expectations outlined in the assignment, which has facilitated a clear grasp of the deliverables and scope of the assignment. Nepal's institutions need to improve their understanding of the public finance management in healthcare, especially in areas like Universal Health Care (UHC), Public and Private Partnership and Electronic Health System.

To achieve these goals, we will:

In recent years, global health has advanced rapidly with the development of vaccines, more effective drugs, improved diagnostic techniques, new interventions, enhanced communications, and innovative technologies; however, the success rate of global health interventions has not always kept pace. Moreover, with the advent of the COVID era, the demand for healthcare managers and leaders has risen. A significant factor is a lack of competencies and effective public health professionals, specifically in developing countries. Finally, the successful implementation of evidence-based interventions requires both traditional public health activities and competent healthcare managers and leaders.

This customized program is designed to address the issues surrounding Public Financial Management (PFM) to explore how PFM can provide a supportive environment for health financing reform toward universal health coverage (UHC). It will further focus on:

1. Principle of budgeting and planning in health services
2. Financial transfer mechanism to state and local government
3. Reporting mechanism to prepare consolidated financial statement of the federal government.
4. Health financing principle and modalities
5. E-Health system and
6. Roundtable meeting with officials from the federal, State of Virginia and Local government officials.

## DELIVERABLES

We will provide following services:

1. Conduct a baseline survey- Pre-Training and Study Visit assessment;
2. One virtual orientation prior to arrival in the USA;
3. Co-design training agenda;
4. Conduct Three days in-person training;
5. Conduct round table meetings and field visits;
6. Conduct post training evaluation; and
7. A Washington, DC City Tour.

## PROGRAM AGENDA

### Day 1 (July 15, 2024)

Arrival at Dulles International Airport  
Pickup and transfer to the hotel

### Day 2 (July 16, 2024)

Location: AT IDI Training Room  
9:00-10:30 AM

## Module 1: Healthcare Budgeting and Planning

### 1.1 Introduction of Government Budgeting

- Budget cycle
- Commitment accounting
- Budget types (operating, capital, development etc.)
- Budget circulars and calendars
- Chart of Accounts
- Off-budget and on-budget

### 1.2 Health Budget Preparation

- Background of PFM and health
- Fund sources
- Medium-Term Sectoral Strategies
- Linking health plans to fiscal budgets
- Scenario planning and cost assumptions

### 1.3 Health Budget Execution

- Public finance component map
- Integration of procurement, inventory, assets, and human resources
- Budget transfers
- Expenditure tracking

10:30-10:45 AM      COFFEE/TEA BREAK

10:45-12:15 PM

## Module 2: Financial Reporting

### 2.1 Financial Reporting

- Cash and accrual accounting
- Legal and regulatory requirements
- Standards and guidelines for financial reporting
- IPSAS, GFS, and COFOG

### 2.2 Preparing Financial Reports

- Single version of the truth
- Occasional reports and queries
- Statutory reports
- Dashboards and visualizations
- Use of COA side concepts
- Period-end procedures
- Notes in reports

### 2.3 Enabling Transparency

- Budget books
- Transparency portals
- Open health and open fiscal data

12:15-4:00 PM      Lunch and Field Visits



### Day 3 (July 17, 2024)

Location: AT IDI Training Room

9:00-10:30 AM

## Module 3: Fiscal Transfer Mechanism from Federal to State and Local Government

### 3.1 Fiscal Transfers

- Trends in fiscal decentralization
- Legal and policy framework for fiscal transfers
- Conditional and unconditional grants
- Revenue sharing arrangements

### 3.2 Fund Allocation Mechanisms

- Criteria for fund distribution
- Procedures for budget transfers, disbursement and accountability
- Integrated and non-integrated financial systems

### 3.3 Monitoring and Evaluation

- Tracking fund utilization
- Performance-based transfers
- Reporting commitments
- Use of cost accounting

10:30-10:45 AM      COFFEE/TEA BREAK

10:45-12:15 PM

## Module 4. Health Sector Procurement Management

### 4.1 Principles of Effective Procurement

- Introduction to PEFA & MAPS
- Ensuring transparency and competitiveness
- Introduction to spend management
- Introduction to “Value for Money”

### 4.2 Procurement Mechanisms

- LPOs and purchase cards
- Vendor certification
- Purchasing and procurement
- Framework agreements
- Contract management

### 4.3 Procurement Integration

- Commitment Accounting
- Assets and Inventory
- Human Resources

12:15-4:00 PM      Lunch and Field Visits



**Day 4 (July 18, 2024)**

**Location:** AT IDI Training Room

9:00-10:30 AM

## **Module 5. Health Sector Performance Management**

### **5.1 Government Performance Management**

- Ensuring efficient use of resources
- Complexity of performance in government
- Enhancing service delivery outcomes

### **5.2 Performance Management Methods**

- Value-for-Money
- Balanced Scorecard
- Objectives and Key Results
- Key Performance Indicators (KPIs)

### **5.3 Rolling out Performance Management**

- What gets measured gets managed
- Measure what matters
- Benchmarking
- Program integration
- From outputs to outcomes

**10:30-10:45 AM**      **COFFEE/TEA BREAK**

10:45-12:15 PM

## **Module 6: PFM and Public-Private Partnerships (PPP) in E-Health Services**

### **6.1 Introduction to PPPs**

- PPP structures
- Risk and liabilities
- Cash vs accrual view
- OpEx vs CapEx view

### **6.2 PPPs in Health Sector**

- Private sector health care controversy
- Alternative procurement mechanisms
- Introduction to PIMA
- Contract complexity

### **6.3 Recommended Good Practices**

- Transparency and accountability
- Legal capacity

12:15-4:00 PM      Lunch and Field Visits  
Day 4 (July 19, 2024)  
Field Visit  
9:00-Noon

Day 5 (July 20, 2024)  
Checkout from hotel  
Checkout and airport transfer

## SEND NOMINATIONS AND INQUIRIES

Please send in nominations for our upcoming training on “Public Finance Management in Health Care” by emailing us at [training@idiworldwide.net](mailto:training@idiworldwide.net). SEND QUESTIONS For any other information or general query about the institute or information about other training programs, send an email to [training@idiworldwide.net](mailto:training@idiworldwide.net).